APPENDIX 1 Mission Statement

The SPC Testing Center helps support the institutional mission of South Plains College by supporting student retention and success by providing examinations and resources to assist academic and professional advancement to students and externally to the community. The SPC Testing Center is committed to maintaining the highest compliance with nationally recognized professional testing standards and practices, safeguarding confidentiality of student records, and creating an optimal testing environment.

Within this framework, the SPC Testing Center strives to:

* Provide a public service by offering computer-based and paper-pencil testing services
* Provide assistance to various campus offices in helping students meet their needs for different programs
* Administer nation and professional entrance, certification, and advanced-standing examinations available to the college and community
* Provide a facility conducive to a quality testing environment which will be clean, comfortable, quiet, aesthetically pleasing, and user-friendly
* Adheres to the Nation College Testing Association (NCTA) Professional Standards and Guidelines for Post-Secondary Test Centers

The SPC Testing Center additionally supports student retention and success by:

* Administering appropriate exams to determine initial course placement
* Referring students to appropriate resources for test preparation and registration

The Testing Center’s Mission Statement is available in the following locations:

* The Testing Center’s official webpage, under **Quick Links** (<http://www.southplainscollege.edu/testing/>)
* South Plains College’s Online Catalog (<http://catalog.southplainscollege.edu/content.php?catoid=50&navoid=1367&hl=NCTA&returnto=search#Testing_Services>)
* Physical copies of the TSIA2 Assessment Information Packet available in the Testing Center Lobby
* In the Testing Center’s Operations Manual